

**G.K. Gujar Memorial Charitable Trust's  
Dr. Ashok Gujar Technical Institute's  
Dr. Daulatrao Aher College of Engineering, Karad.  
Internal Quality Assurance Cell ( IQAC)**

DATE: 04.05.2017

**CIRCULAR**

Meeting of IQAC committee members is scheduled as per following

**Date & Time:** 04/06/2017 (3.00 pm)

**Venue:** Conference Room

**Agenda:**

1. Review of minutes of last meeting
2. Review of NAAC
3. Review of Faculty Program
4. Academic Calendar
5. Time Table
6. Teaching Learning Process
7. Syllabus Progress
8. Industry Institute Interaction

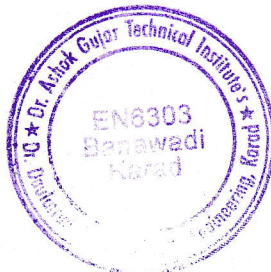
All concerned are informed to attend the meeting.

**Dr. J. R. Patil**

Principal

Copy to:

1. The Secretary
2. The Chairman
3. IQAC Committee / HODs
4. Office copy



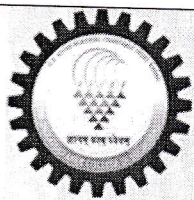
**Principal**  
Dr. Ashok Gujar Technical Institute's  
Dr. Daulatrao Aher College of Engineering, Karad

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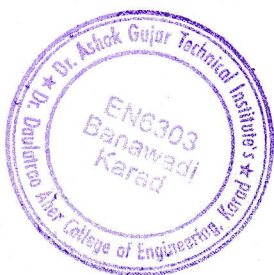
***Minutes of Meeting held on June. 04, 2017***


A meeting of I.Q.A.C was held on **June. 04, 2017**. The meeting was presided by Hon'ble principal and attended by IQAC committee and HoD. The agenda of the meeting was to discuss about present academic process in the institute.

The minutes of the meeting are as follows:

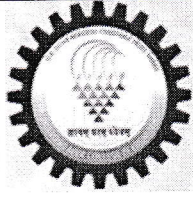
1. The Minutes of the previous meeting was confirmed.
2. Review of NAAC is taken discussed NAAC committee visit report and further actions have been finalized.
3. Review of faculty program has been taken
4. Academic Calendar – Academic Calendar has been discussed and approved by all.
5. Time Table – Time table should ready within week.
6. Teaching Learning Process
  - a. Load Distribution – Review of load distribution has been taken
  - b. Course File – Review of course file has been taken.
7. HOD are informed to take syllabus progress report on each month.
8. Hon. Member Mr. R. P. Kulkarni suggested to enhance the interaction with industry. He suggested to arrange the visit of third year and final year students for greater benefit.

**The meeting ended with thanks to the Chair.**



  
**Principal**  
Dr. Ashok Gujar Technical Institute's  
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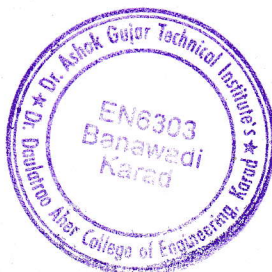




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List of members present for meeting held on **June. 04, 2017**

Sr. No.	Name	Designation	Sign
1	Dr. J. R. Patil, Principal	President	
2	Dr. M. I. Gujar, Secretary	Management representative	
3	Mr. R. P. Kulkarni	External Member	
4	Mr. Vikas Patil	External Member	
5	Mr. H. K. Shete	Coordinator	
6	Mr. H M. Kumbhar	Member	
7	Dr. A. M. Zende	Member	
8	Dr. Mrs. J. R. Panchal	Member	
9	Mr. S. D. Bagade	Member	
10	Mr. P J. Chorge	Member	
11	Mr. V.V. Rangate	Member	
12	Mr. A. N. Patil	Member	



**Principal**  
Dr. Ashok Gujar Technical Institute's  
Dr. Daulatrao Aher College of Engineering, Karad