
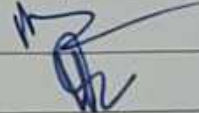
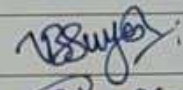
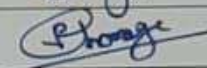
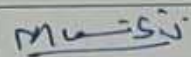
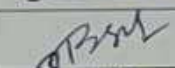
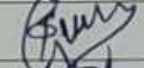
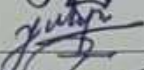
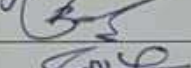
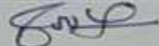


## Minutes of Purchase Committee Meeting

Date: 9<sup>th</sup> August 2022

A meeting of Purchase Committee was conducted on 9<sup>th</sup> August 2022 in the conference room. The following members were present.

Sr. No.	Name	Designation	Signature
1	Dr. M. I. Gujar	Chairman	
2	Dr. A. M. Mulla	Principal	
3	Mr. H. M. Kumbhar	Vice Principal	
4	Mr. A.N. Patil	Member	
5	Mr. V.B. Suryawanshi	Member	
6	Mr. P.J. Chorge	Member	
7	Dr. A. M. Zende	Member	
8	Mr. S.J. Mulani	Member	
9	Mr. A. P. Adsule	Member from office (Registrar)	
10	Mr. Suresh Gurav	Member from Office (Accounts)	
11	Mr. Bhushan Yadav	Member from office (store)	
12	Mr. S.T. Jakhale	Member from office (Library)	
13	Mr. V.V. Rangate	Member Secretary	

The following points were discussed:

**Agenda Point 1 :** Confirmation of minutes of the last meeting

**Resolution :** The minutes of the last meeting were approved by one and all

**Agenda Point 2:** To review the current purchase procedure

**Resolution :** It has been resolved to follow the purchase procedure as decided in the previous meeting.

**Agenda Point 3 :** Payment procedures

**Resolution:** After the supply of goods, the payment shall be processed by the account office after verifying the test report and entry in the dead stock register. Subsequently DD/Cheque shall be issued to the suppliers as per terms and conditions.

**Agenda Point 4 : New Purchase**

**Resolution:** Review has been taken regarding the purchase of computers, printers and scanners. And it has been decided to collect the lab equipments and book requirements from each department for new purchase.

**Agenda Point 5: Dead Stock verification**

**Resolution:** It is decided that the dead stock is physically verified by the following members appointed by the Principal.

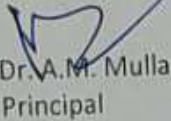
- i. Mr. Ashok Adsule (Registrar)
- ii. Mr. Bhushan Yadav (Store)

**Agenda Point 6: Date of next meeting**

**Resolution** : 3<sup>rd</sup> July 2023



Prof. V.V. Rangaté  
Member Secretary



Dr. A.M. Mulla  
Principal



Dr. M.I. Gujar  
Committee Chairman